

ST MUNCHIN'S CATHOLIC SCHOOL
P & F MEETING MINUTES
Tuesday 13th March 2018

1. **Meeting opened:** 7.05pm
2. **Attendance:** Gaylia Evans, Vanessa Killen, Helen Rozendaal, Rebecca Lafferty, Ravikumar, Moira Park, Lisa Pitman, Zoe Bresland, Joe Musitano
3. **Apologies:** Luke Bresland, Daria Weber, Laoisy Bairstow
4. **School Prayer:** Joe Musitano
5. **Acceptance of previous minutes:** Gaylia Evans, Helen Rozendaal
6. **Business arising from previous minutes:** some people did not receive the minutes
(Helen to follow up)
7. **General Business/ President's Report:**

Sausage Sizzle:

The first sausage sizzle fundraiser went very well. It was fun and there were lots of helpers from all year groups. Sausages were donated by Marc Metzger- \$50 still to be paid.

At the last meeting it was voted that juice boxes would not be available for the first sausage sizzle. In the meantime Gaylia sent voting slips home regarding the inclusion of juice boxes. 55 out of 150 families returned their votes. We counted: Yes- 32 votes No- 23 votes Discussion around how to reinstate juice boxes, as often children would collect juice boxes when not ordered and those who did order would miss out. Option to have water instead is not a good idea for many reasons.

Final decision- Both choices to be available.

\$3 for sausage sizzle and \$4 for both sausage sizzle and juice box.

Needs to be clearly stated on sausage sizzle note and children will have to take the sausage sizzle bag to claim their drink.

Easter Raffle:

Easter egg (request for donations) note went home last week.

We need large cardboard boxes to store eggs. Drop boxes to Sharon in office.

Ten tickets will be sent home this week- \$1 per ticket

80 prizes last year. Query of whether to change to make less prizes.

Voted to keep the same.

Thursday 29th March is Easter wrapping day. Need people to help out.

Meet at 9am at School Hall- then wrap and conduct Easter raffle draw on the same day.

Book Week:

Gaylia spoke to Mrs Crimp during the week. As we will be becoming plastic free soon, Gaylia offered to make cloth bags for the library. As a token of thanks, Mrs Crimp said she would support a dress up day during book week. This will be held on a day during Term Three, Week Six. So we will need to think about how we are going to run it and if we will donate prizes/ vouchers etc

School Wish List:

Wish list is still being compiled. Some things have already been paid for- such as, Readers and Rainbow Program requests.

Rob asked Gaylia to discuss the televisions, which is considered the main thing needing purchasing/reimbursing. The televisions have already been purchased for the junior classroom. \$12 000 for four. (Televisions have been purchased for Senior classrooms.)

Vanessa said we have the money in the bank to pay for the televisions but won't have the option to use money elsewhere. Discussion around paying it off. Decided that we will pay \$3000 per term.

Other Fundraisers:

- Kidsabuzz are not running books but do sell digital memberships.
- Gaylia is meeting with Gemma from Entertainment Books on Thursday.
- Jump Rope for Heart query. Is the school doing a day for the skipping?
Joe said that the information will be in the next newsletter.
- Gaylia read out the colour run fundraiser email and showed prizes to be won. We are thinking about holding a Colour Run Fundraiser in Term Four.
- Gaylia also read out Scitech fundraising information.
- Moira asked about other fundraisers being planned for this year. (see previous minutes)
Moira to be emailed the previous minutes.
- Helen's son Beau has requested a Pyjama Day for when we have a free dress day.
- Ms Mackin has a note to go home for Year Six annual fundraiser. P & F will top up, like last year. Buddy Bench still needs concrete in order to be installed.

Other Business:

- Letter from Matt Keough (federal member)- Resources, school visits, flags, open days,
- Suggestion of a digital sign for school by Lisa P. Around \$20 000.
- Petition for a lolly pop (children's crossing) person- Moira
- We nearly have a representative from each year group at meeting.
- Rebecca's RSA has not expired.
- More P and F shirts are needed, like teacher's maroon shirt- enquiry through Evelyn.
- Hall still needs to be cleaned out. Handyman request to Rob to remove cupboard out of second hand shop to hall.

- Vanessa brought up the P & F advertiser which she organises. This year she is going to send emails to previous advertisers asking for a set fee. Instead of sending the P & F advertiser home, she will place advertisements on the school noticeboards for the term/year and on the school website, as well as, a pdf email advertiser. Agreed to request a \$10 per term minimum donation.
- Janene has ordered Mother's Day items but Vanessa hasn't received an invoice yet.

8. Principal's Report: Joe read out report on behalf of the Principal. See attached.

9. Treasurer's Report: Vanessa read out her treasurer's report. See attached.

10. Correspondence:

- Joselyn Withers- Scitech fundraising
- School Cyclic Review Report
- Colour Run (schoolfundraising.com)
- 2018 Parent Group/ P&F Office Bearers
- Matt Keough (federal member)

11. Date for next meeting: Tuesday 10th April 2018, 7pm.

12. Next Agenda: -

13. Meeting closed: 8.05pm