

**ST MUNCHIN'S CATHOLIC SCHOOL**  
**P & F MEETING MINUTES**  
**Tuesday 10<sup>th</sup> April 2018**

1. **Meeting opened:** 7.10 pm
2. **Attendance:** Gaylia Evans, Vanessa Killen, Helen Rozendaal, Janene Neale, Moira Park, Laoisy Bairstow, Daria Weber, Joe Musitano,
3. **Apologies:** Lisa Pitman, Rebecca Lafferty, Heather Ward, Zoe and Luke Bresland
4. **School Prayer:** Joe Musitano
5. **Acceptance of previous minutes:** Gaylia Evans, Daria Weber
6. **Business arising from previous minutes:** none
7. **General Business/ President's Report:**

**Easter Raffle**

Many helpers- Janene, Moira, Daria, Zoe, Gaylia. 90 prizes created, so there was no need for extra prizes. Most who bought tickets won. It's estimated we raised over \$800-00. Only issue was that of a phone number on a ticket- person didn't get contacted. The prize went home with the child who did not pass this on. Janene will follow this up. (Some chocolate available at the end of the meeting, could be given to the actual prize winner.)

**Staff Wish List**

...Is still being compiled.

'Reading people' are applying for more books.

Helen enquired about how to add Lexile books to the wish list. There is the need for Lexile books for the higher readers as there are not enough choices, preventing students from meeting their Lexile goals. Joe said he will ask Rob to add this request to the wish list.

**Entertainment Values Fundraiser**

Information went home yesterday. Already one purchase/sale via email.

Entertainment books will be available sometime next term. Gaylia needs to meet with Gemma. Three Entertainment Values posters need to be displayed on noticeboards.

**Noticeboards**

Three noticeboards around school regularly need updating. Helen will update noticeboards for the remainder of the year. Vanessa will put the EV poster up on Kindy/PP noticeboard.

**Mother's Day fundraiser**

13<sup>th</sup> May is Mother's Day so the Mother's Day Stall will be on **Wednesday 9<sup>th</sup> May.**

(Thursday 10/5 is not suitable.) Gaylia will book the hall.

Leigh-Anne will be asked to be the class organiser, as she has done so successfully for years. Like in 2017, the Mother's Day stall items will be divided per class, so each class has the same choices. Also the offer will be made available for children to buy two gifts.

### **Mothers' Night**

- Will be **Friday night- 11<sup>th</sup> May**- \$20 ticket
- Need at least 20 people to run the night.
- Included in each ticket is a door prize entry and a drink, and supper will be provided.
- Invitation to be extended to outsiders, such as mothers, sisters etc.
- DJ (Jess) to be booked through Lisa.
- Liquor licence to be obtained during the holidays.
- Need to work out what alcohol to buy. (Moscato was a popular choice last year.)
- Photo booth?
- We will decide at the next meeting whether to have the event catered or do it ourselves.

### **Sausage Sizzle – Term Two**

Initially suggested for Thursday 31<sup>st</sup> May before the PD day and long weekend.  
But no executive team members are available so changed to...**Thursday 24<sup>th</sup> May**

### **Bingo Night – Friday 22<sup>nd</sup> June**

- Family Event- Have it licenced and family orientated.
- Can be a responsible and fun event.
- No crèche
- Extend invitation to church members.
- Don't know how many rounds of bingo, at this stage.
- Gambling licence needs to be investigated.
- Possibly children can play? 12 years and over?
- Soft drinks will be available but children can not attend the bar.
- Prizes need to be looked for. Try to have a large raffle like last year's quiz night.
- Gaylia has letter heads for correspondence to prospective businesses asking for donations.
- Moira showed an interest in organising the fundraising (with Laoisy's help), and both Moira and Laoisy will also look into ideas for the Father's Night.

### **Fathers' Night**

Father's Day is on 2<sup>nd</sup> September and on 31<sup>st</sup> August is the Father's Day breakfast at the school, combined with the athletics carnival. So a Father's Night could be organised the week before or after?

A Footy Theme was the first suggestion but it's difficult to combine the event with a game and not all dads are interested in AFL.

Moira suggested a camp-out which she knows another school has done. Others present at the meeting showed some interest in this idea. Having a barbeque and the fathers camp-out with their children could be a great experience but more planning/ thinking would be needed.

Also the suggestion of a movie night? Charge \$20 for adults? At least 20 participants would be required. Friday 24<sup>th</sup> August could be a possible date but it's not really necessary to have the event close to Father's Day.

Much discussion occurred around the Father's Night idea. It was decided for Laoisy and Moira to research ideas and present suggestions at the next meeting.

### **Book Week – Term 3 – Week 6**

Mrs Crimp will be back next term so Gaylia will discuss the following idea with her. For the book week dress up, have a sleepover theme. Children can wear their PJs and bring their favourite bed time book to school. No prizes needed. Gold coin donation. Could organise it for the Wednesday- middle of the week.

### **Colour Fun Run Term Four**

Term Four runs from 8<sup>th</sup> October to 7<sup>th</sup> December so a suitable date needs to be picked. Suggested date for Colour Fun Run is **26<sup>th</sup> October**.

Daria offered to organise/manage the colour run. She will need to find out about minimum number of entrants and profit margins etc.

Gaylia will forward the Paul Geddes' Colour Fun Run email to Daria.

### **Other Discussion:**

- This Friday- for Caritas- free dress for Project Compassion- gold coin donation.
- Gaylia has given Lisa the P & F contact list to invite members to Facebook.
- Laoisy introduced the idea of planting a tree to acknowledge a deceased family member and to be a symbolic place for children to go, when needed. Maybe have one tree to serve this purpose for all. Request for the P & F to purchase a large tree. Joe will speak to Lisa about this suggestion.
- Say Cheez Fundraiser- Family portraits- \$15 each. Receive a 13 X 10 portrait plus key ring. People are interested in doing this.
- Disco date still needs to be decided. Will run the same as last year. Janene will shop early for the glow sticks.
- Children's Artwork fundraiser will still go ahead. Drawings need to take place in class during Term Three, ready for ordering/distribution in Term Four. Vanessa will contact the supplier but will work with Janene to manage this fundraiser.
- Family Fun Night- 30<sup>th</sup> November

**8. Principal's Report:** Verbal summation by Joe in Rob's absence.  
30<sup>th</sup> April- is first day back next term. Mass this Friday.

**9. Treasurer's Report:** Vanessa read out her treasurer's report. See attached.  
Term payment for TVs still has to come out.

### **10. Correspondence:**

- Entertainment Values
- Say Cheez fundraising
- APC Review Magazine
- Paul Geddes Colour Fun Run email

**11. Date for next meeting:** Tuesday 8<sup>th</sup> May 2018, 7pm.

**12. Meeting closed:** 8.20 pm