

ST MUNCHIN'S CATHOLIC SCHOOL
P & F MEETING MINUTES
Tuesday 8th May 2018

1. **Meeting opened:** 7.05 pm
2. **Attendance:** Gaylia Evans, Vanessa Killen, Janene Neale, Helen Rozendaal, Daria Weber, Rebecca Lafferty, Arcenitte Kingston, Rob Romeo,
3. **Apologies:** Lisa Pitman, Heather Ward, Zoe and Luke Bresland, Leigh-Anne Voss, Laoisy Bairstow, Moira Park
4. **School Prayer:** Rob Romeo
5. **Acceptance of previous minutes:** Rob Romeo, Daria Weber
6. **General Business/ President's Report:**

Welcome new faces ☺

Entertainment Values

Vanessa and Gaylia went to the Entertainment Values launch.

Entertainment Values is on our Facebook page, so you can like and share.

Entertainment Values books will arrive on 30th May, Wednesday morning. Someone will need to sort books, to send home. One book to be sent home with the eldest child of each family.

They- Entertainment Value- will follow-up.

Mother's Day Stall

On tomorrow. Concern about the office and teachers not knowing the times for classes to attend stall. Janene ended up sorting it all out and is ready for tomorrow. Sharon made up a list for the classes. Hall is organised. Facebook message sent to ask for helpers. Teachers and children will know who has paid for two gifts. Daria offered to help in morning.

Gaylia thanked Daria and Vanessa for doing the notices.

Mother's Night

Date changed to Friday 25th May night because of liquor licence.

Pre- flyer for mother's night will be distributed as soon as Gaylia receives the licence

We need to contact Jess the Dj about the change of date. She charges \$150 for four hours.

Gaylia needs a PA.

Sausage Sizzle is still on Thursday 24th May.

We will need helpers for the Sausage Sizzle- some people can come after the children are dropped off at school. At about 10- 10.30 am, we need extra helpers.

We will need to get sauce and aluminium foil. All our stuff is in the hall. Our cupboard needs to be sorted. Plenty of barbeque sauce and mustard from the family greeting night so can use that. (Next staff sausage sizzle is on the Learning Journey night.)

About 120 juice boxes need to be replaced, by Katrina, for the sausage sizzle. Janene will speak to her as we will need these for two weeks time.

Janene found out that Michael Dyer has been making the sausages for the sausage sizzle at a loss. As he's not making any money, Vanessa thought we would give him a break.

Bread rolls are from baker's delight. Coles is not being used.

Put prices on the Facebook page and whatever you need done or sorted put on the Facebook page.

Bingo Night-

Friday evening, 22nd June.

- If it involves money it needs to be registered.
- Liquor licence is for up to 250 people.
- Good to have children involved e.g. quiz questions or colouring.
- If we have prizes, not money, the children can play.
- List of what can be purchased is available.
- We need to decide whether to get someone to run it for us?
- Could go with a theme e.g. 80's theme. Gaylia asked us to put ideas on the the Facebook page, If you find someone who does that sort of thing.

Other Fundraisers:

Art Work Fundraiser

All the templates for the children's Art should arrive this term. Vanessa has handed out the flyer to Sharon to pass on to Staff at a meeting or lunch, to prepare teachers for Term Three. The first half of Term three can be spent getting the Art done and the second half of the term can be used to process orders, to be sent off to the company by the end of Term 3. They then need four weeks to process the children's art into the products, so we should receive everything back well before mid-Term Four. Children finish school on 7th December.

Photo Fundraiser

Janene rang Lucy from Say Cheez and found out it's about when you book your sitting that will determine your gifts. Lucy said that she would still give us something. \$150 bonus gifts could be raffled on the day. Term Two is not good because of the school photos. Sunday is the best day due to many sports being played on Saturdays. Costs \$15 for a portrait. Leigh-Anne used to organise this a few years ago. Dates available in Third Term: 19th & 26th August and 16th September. Fourth Term: 28th October. We decided to leave it for next year.

Colour Run

Daria reported her colour fun run investigation. She rang and asked questions but received vague responses. Approximately \$1700 is needed to cover costs, paint, sunglasses, wrist bands and juice sticks. They provide prizes for participating but we would need to be careful because with 400 children only, it would be hard to make a profit. Vanessa said we would need to start working on it at the start of the year, so children have plenty of time to get sponsors. Each child should aim to raise around \$20. It was decided not to organise the colour run, we could, instead, possibly organise our own fun run.

Cookie Dough Fundraiser

Instead of the Colour Fun Run, Daria suggested a Cookie Dough Fundraiser to be organised- Billy G's Gourmet Cookie & Biscuit Dough. It was decided to run it in Term Three, around the same time as Book Week, to be delivered at the end of that week.

We need to consider-

- the ordering is done by the carton, so there will be extra cookie dough containers left over but we can use the leftovers for other events.
- Everything has to be carefully counted.
- Nothing can be stored, everything is frozen, so needs to be collected on the day.
- Each tub weighs a kilo
- Small delivery fee

Dates decided for the cookie dough fundraiser:

Wednesday 18th July- the forms are to go out- stressed that these need to be returned by...
Monday 6th August. (It takes approximately 14 days after the order is received for them to process and deliver the orders.)
Friday 24th August is the date we will make for the distribution- end of book week.

Book Week

Pyjama Day (Book week dress-up day) will be on Wednesday 22nd August. Mrs Crimp is excited about the event and will set up caves in the library with torches for reading.

The **Learning Journey** is on Tuesday 11th September.

Wish List Requests:

- P and F has donated new baskets for the canteen
- The Buddy Bench has been installed for awhile now
- At this point in time we have committed to paying off \$3000 per term for the televisions.
- Mother's Day stall has been paid for.

Emails were read out by Gaylia with the following requests:

Kindy and PP

KW- light table/ light table resources- about \$400

Drying rack for kindy paintings- about \$300

More books for the classroom library

Magnetic kits x3- \$94

Magnetic construction neo formers- \$330

Jumbo tweezers- \$23 (Rebecca can collect large tweezers from her workplace)

Write and wrap sleeves x2- \$27.90

Water trolley- \$360

Crash mat- \$699

Happy master builder set x2 \$55.90

Doll's house possibly from Kmart

Flexi-flip table 500 Woods furniture

Year 6

Year 6 class novels (17 copies)- \$182.58

Pm Benchmark Kits – Reading Assessment Resource- \$470-

Home reader books levels 8 9 10 11 13 14 17 22- \$500

Lexile books \$500

Anna Giuffre- 2W teacher-

Multicultural Food Assortment – 10 pieces- \$186.95

Altogether, approximately \$5000-

7. Principal's Report:

Rob Romeo shared his report. The study tour was rewarding and inspiring. Many workshops and a leadership conference. Canada is a top performing country worldwide but he could see we are doing fantastic work. There is a similar feel. The main difference is smaller districts, hugely multicultural and less assessments. The Government doesn't interfere with the schools. Here we are overloaded with our curriculum. One important message, like here, is that the child is central.

NAPLAN is starting next week...

10th June- Confirmation

11th and 12th June- school photos

Rob thanked P & F

- 8. Treasurer's Report:** Vanessa read out her treasurer's report. See attached.
Books are being audited tomorrow
\$200 – 600 to audit, which is 50% cheaper than school auditors

9. Correspondence:

- Cancer Council Australia's Biggest Morning Tea
- Staff Wish lists
- Obstacle- a- thon
- School Run4Fun
- Billy G's Gourmet Cookie & Biscuit Dough
- Entertainment Values
- Say Cheez fundraising

- 11. Date for next meeting:** Tuesday 12th June 2018, 7pm.

- 12. Meeting closed:** 8.25 pm